



# 8-10 MARCH 2019 FIERAMILANO RHO

**MOVIES** **COMICS** **GAMES**

Organized by:



UpMarket Srl - Via Gramsci, 57  
20032 - Cornano (MI) - Italy  
tel. +39 02 87213851  
fax +39 02 87213854  
www.cartoomics.it  
P.I./Fiscal Code/R.I.  
of Milan: 08341010968  
Cap. Soc. € 12.000,00  
R.E.A. of CCIAA of Milan: 2019002

## 1 - APPLICATION FORM - CAN BE FILLED IN ONLINE

**MANDATORY DATA:**  
V.A.T./Tax Number .....

### EXHIBITOR DATA - MANDATORY DATA

Company Name (Surname and Name in case of physical person): \_\_\_\_\_  
Address: \_\_\_\_\_  
Post/zip code: \_\_\_\_\_ City: \_\_\_\_\_ Region.: \_\_\_\_\_ Country: \_\_\_\_\_  
Tel.: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Website: \_\_\_\_\_

### INVOICING DATA - to be filled in only if the invoice is to be issued to a different company/name from the one above.

Company Name (Surname and Name in case of physical person): \_\_\_\_\_  
Address: \_\_\_\_\_  
Post/zip code: \_\_\_\_\_ City: \_\_\_\_\_ Region.: \_\_\_\_\_ Country: \_\_\_\_\_  
Tel.: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Website: \_\_\_\_\_  
V.A.T./Tax Number: \_\_\_\_\_

### CONTACT PERSON FOR THE EVENT - MANDATORY DATA

**THE CONTACT PERSON WILL RECEIVE DOCUMENTS AND INFORMATION REGARDING THE EVENT. PLEASE INSERT A VALID E-MAIL ADDRESS.**

Name and surname: \_\_\_\_\_  
Position in the company: \_\_\_\_\_  
Tel.: \_\_\_\_\_ Mob.: \_\_\_\_\_  
E-mail: \_\_\_\_\_

### NAME TO APPEAR ON THE FASCIA BOARD - MANDATORY DATA (only for B e C options)

No more than 50 characters, spaces included: \_\_\_\_\_  
\_\_\_\_\_

### DATA FOR THE EXHIBITORS' CATALOGUE - MANDATORY DATA (we recommend using the same name as on the fasciabord)

Name of exhibitor as it should appear in the Official Catalogue: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Website or Facebook Page: \_\_\_\_\_

### PRODUCT CATEGORIES:

- |   |  |  |  |
|---|--|--|--|
| <input type="radio"/> Action figures          | <input type="radio"/> Fantasy*                         | <input type="radio"/> Out of the Box                   | <input type="radio"/> Trading Cards                  |
| <input type="radio"/> Associations / Clubs*   | <input type="radio"/> Fanzines                         | <input type="radio"/> Publishing Houses                | <input type="radio"/> TV, Home Video & Entertainment |
| <input type="radio"/> Boardgames              | <input type="radio"/> Gadgets                          | <input type="radio"/> Role-Playing Games               | <input type="radio"/> Videogames                     |
| <input type="radio"/> Children's publications | <input type="radio"/> Handmade bijoux & fimo creations | <input type="radio"/> Science Fiction                  | <input type="radio"/> Wargame, toy models and kits   |
| <input type="radio"/> Collectables            | <input type="radio"/> Manga                            | <input type="radio"/> Schools                          | <input type="radio"/> Other _____                    |
| <input type="radio"/> Comics                  | <input type="radio"/> Original Comic Art               | <input type="radio"/> Self Comics / Artists Boulevard* | <input type="radio"/> Other _____                    |
| <input type="radio"/> Cosplay                 |  | <input type="radio"/> Toys                             |  |

\* Please specify the product category and / or activity in the "Other" section

**PLEASE FILL IN, STAMP, SIGN AND SEND BY FAX TO +39 02 87213855 OR BY E-MAIL IN PDF FORMAT TO CARTOONICS@UPMARKETSRL.IT**

PLACE AND DATE

CLEAR SIGNATURE AND COMPANY STAMP

LEGAL REPRESENTATIVE

### 2 - APPLICATION FORM - CAN BE FILLED IN ONLINE

**"EARLY BIRD 1" DISCOUNT RATES BY 28-09-2018 / "EARLY BIRD 2" DISCOUNT RATES BY 30-11-2018 / STANDARD RATES**

**A RAW AREA** The request for raw area is **subject to the sending of the construction project** and to approval by the Technical Office.

Raw area sq.m. \_\_\_\_\_ x ~~70 / 80~~ / 90 €/sq.m. = € \_\_\_\_\_

**B UNFURNISHED BOOTH** The unfurnished booth includes: area, 2,5 m high partition walls, fascia board with exhibitor name, electrical system and 220V socket, **spotlights as per the size of the booth.**

Linear sq.m. \_\_\_\_\_ x ~~80 / 90~~ / 100 €/sq.m. = € \_\_\_\_\_

Corner sq.m. \_\_\_\_\_ x ~~90 / 100~~ / 110 €/sq.m. = € \_\_\_\_\_

**C FURNISHED BOOTH** The furnished booth includes: 2,5 m high partition walls, fascia board with exhibitor name, electrical system and 220V socket, furnishings as follows:

<ul style="list-style-type: none"> <li>• up to 8 sq.m.: 1 spotlight, 1 table 220x80 cm, 2 chairs</li> <li>• from 9 sq.m. to 16 sq.m.: 2 spotlights, 2 tables 220x80 cm, 2 chairs</li> <li>• from 17 sq.m. to 24 sq.m.: 3 spotlights, 3 tables 220x80 cm, 3 chairs</li> </ul>	<ul style="list-style-type: none"> <li>• from 25 sq.m. to 32 sq.m.: 4 spotlights, 4 tables 220x80 cm, 4 chairs</li> <li>• from 33 sq.m. to 40 sq.m.: 5 spotlights, 5 tables 220x80 cm, 5 chairs</li> <li>• from 41 sq.m. to 48 sq.m.: 6 spotlights, 6 tables 220x80 cm, 6 chairs</li> </ul>	<ul style="list-style-type: none"> <li>• from 49 sq.m. to 56 sq.m.: 7 spotlights, 7 tables 220x80 cm, 7 chairs</li> <li>• from 57 sq.m. to 64 sq.m.: 8 spotlights, 8 tables 220x80 cm, 8 chairs</li> <li>• from 65 sq.m. to 72 sq.m.: 9 spotlights, 9 tables 220x80 cm, 9 chairs</li> </ul>
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Linear sq.m. \_\_\_\_\_ x ~~90 / 100~~ / 110 €/sq.m. = € \_\_\_\_\_

Corner sq.m. \_\_\_\_\_ x ~~100 / 110~~ / 120 €/sq.m. = € \_\_\_\_\_

**D REGISTRATION FEES** Fee for exhibiting company includes: electricity supply and use up to 5Kw (electrical system and socket not included), "All Risks" insurance, exhibitor passes as per the size of the stand, 1 vehicle pass, 5 one-day entry tickets in digital format, entry in the Official online and printed Catalogue.

**Mandatory for all options**

Registration fee for exhibiting company n. 1 x **175** € = € **175,00**

Registration fee for each represented company or co-exhibitor\* n. = \_\_\_\_\_ x 50 € = € \_\_\_\_\_

\* It does not include the vehicle pass

### IMPORTANT

The request of participation must include the payment of the total amount due.

TOTAL **A + B + C + D** = € \_\_\_\_\_

VAT 22 % = € \_\_\_\_\_  
ONLY IF VAT IS DUE

TOTAL + VAT = € \_\_\_\_\_  
ONLY IF VAT IS DUE

### METHOD OF PAYMENT

- BANK TRANSFER: Validated bank transfer receipt stamped by the bank to: **Fiera Milano Spa** - Banca di Credito Cooperativo di Carate Brianza, Filiale Milano  
 BANK DETAILS: **IBAN: IT 49 G 08440 01600 000000077467 - SWIFT/BIC: CRCBIT22XXX**
- CREDIT CARDS: Go to the website > [www.fieramilano.it/en/online-payment](http://www.fieramilano.it/en/online-payment)

By signing this form, the Exhibitor declares to have read the enclosed general rules and regulations of CARTOONICS, which can also be downloaded at [www.cartoomics.it](http://www.cartoomics.it).  
**After having received this contract and payment due, UpMarket will send out all technical and logistics documents regarding participation as exhibitors.**

**PLEASE FILL IN, STAMP, SIGN AND SEND BY FAX TO +39 02 87213855 OR BY E-MAIL IN PDF FORMAT TO CARTOONICS@UPMARKETSRL.IT**

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Please be informed that requests of additional furnishing **must be sent to the Event Management Office by and no later than 15/02/2019**.  
After said date, additional furnishings can be ordered only onsite, during days of set-up; **onsite requests will be handled depending on the availability of time.**  
**N.B.:** Stand fees and those regarding additional services and furnishing regard the 3 days of the fair.  
To view the furniture: [www.cartoomics.it](http://www.cartoomics.it) > click on the menu Esporre > Informazioni generali/logistiche > Additional services and furnishings

**EXHIBITOR - FILL IN WITH COMPANY NAME (SURNAME AND NAME IN CASE OF PHYSICAL PERSON)**

### 3 - APPLICATION FORM FOR ADDITIONAL SERVICES AND FURNISHINGS

DESCRIPTION (FURNITURE ILLUSTRATIONS IN 4 <sup>TH</sup> PAGE)	QUANTITY	PRICE	TOTAL €
COD. 06881	"Millerighe" desk table 140x70xH73 cm	€ 70,00	€
COD. 06882	"Birreria" table 220x80xH72 cm*	€ 35,00	€
COD. 06971	"Star" chair 45x49xH80 cm	€ 6,00	€
COD. 06883	"Birreria" bench 220x25 cm	€ 20,00	€
COD. 09005	"Prisma" spotlight 300W	€ 30,00	€
COD. 09013	Double socket (Electrical system not included)	€ 35,00	€
COD. 06055	Fascia board graphics (only company name or logo)	€ 40,00	€
COD. 06066	Carpetting	€ 8,00/sq.m.	€
COD. 06829	"Fly" showcase 95x45xH73 cm	€ 50,00	€
COD. 06826	"Mojito" table diam. 68xH75 cm	€ 30,00	€
COD. 060026	"Mojito" small table diam. 85xH43 cm	€ 30,00	€
COD. 06747	"Spring" reception desk 95x50xH100 cm	€ 120,00	€
COD. 06987	"Sitaara" stool 40x40xH104 cm	€ 20,00	€
COD. 060015	"Genius" armchair 60x60xH88 cm	€ 50,00	€
COD. 06879	Rack with n. 3 shelves 100x30 cm/each	€ 45,00	€
COD. 060212	Display 102x45xH183 cm - 5 shelves	€ 200,00	€
COD. 060062	"Steve" coathanger	€ 15,00	€
COD. 06113	Basket paper bin	€ 4,00	€
COD. 0601	Storage room 100x100 cm with lock	€ 140,00	€
COD. 0602	Storage room 200x100 cm with lock	€ 160,00	€
COD. 0600	Wooden panel 100xH250 cm	€ 30,00	€
COD. 06077	Electrical system: panel +differential +multiway socket	€ 65,00	€

COD. PAF	Vehicle pass (valid for 3 days)	€ 50,00	€
COD. TEX	Additional exhibitor pass valid for 3 days (max 10)	<b>For info regarding the purchase of ADDITIONAL EXHIBITOR PASSES and VISITOR TICKETS AT RESERVED RATE, please write to: <a href="mailto:cartoomics@upmarketsrl.it">cartoomics@upmarketsrl.it</a>.</b>	
COD. BPR	Visitor ticket valid for 1 day - special exhibitors rate (max 10)		

\* Indicative measure (depending on stand fitter's availability)

TOT. €

### METHOD OF PAYMENT

- BANK TRANSFER TO: **Fiera Milano Spa** - Banca di Credito Cooperativo di Carate Brianza, Filiale Milano  
BANK DETAILS: **IBAN: IT 49 G 08440 01600 000000077467 - SWIFT/BIC: CRCBIT22XXX**
- CREDIT CARDS: Go to the website > [www.fieramilano.it/en/online-payment](http://www.fieramilano.it/en/online-payment)

VAT 22%  
ONLY IF VAT IS DUE  
TOT + VAT 22%  
ONLY IF VAT IS DUE

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PLACE AND DATE

AUTHORIZED SIGNATORY AND COMPANY STAMP (LEGIBLE)

NAME AND SURNAME

**4 - APPLICATION FORM FOR ADDITIONAL SERVICES AND FURNISHINGS**



**COD. 06881**  
"Millerighe" desk table  
140x70xH73 cm



**COD. 06747**  
"Spring" reception desk  
95x50xH100 cm



**COD. 06882**  
"Birreria" table 220x80xH72 cm  
**COD. 06883**  
"Birreria" bench 220x25 cm



**COD. 06987**  
"Sitaara" stool  
40x40xH104 cm



**COD. 09005**  
"Prisma" spotlight  
300 W



**COD. 060015**  
"Genius" armchair  
60x60xH88 cm



**COD. 06971**  
"Star" chair  
45x49xH80 cm



**COD. 06879**  
Rack with n.3 shelves  
100x30 cm/each



**COD. 09013**  
Double socket



**COD. 060212**  
Display  
102x45xH183 cm  
5 shelves



**COD. 06829**  
"Fly" showcase  
95x45xH73 cm



**COD. 060062**  
"Steve"  
coathanger



**COD. 06826**  
"Mojito" table  
68xH75 cm



**06113**  
Basket  
paper bin



**COD. 060026**  
"Mojito" small table  
85xH43 cm



**COD. 0601**  
Storage room  
100x100 cm with lock



**COD. 0602**  
Storage room  
200x100 cm with lock



**0600**  
Wooden panel  
100xH250 cm

**NAME AND OBJECT OF THE EVENT**

The official name is: "CARTOONICS" hereinafter "the Event"

**ORGANIZERS**

The Event is promoted and organized by **Upmarket S.r.l.**, with the technical assistance of Fiera Milano SpA.

The headquarter of the Organizational Secretariat of the Event is:

Via Gramsci, 57 - 20032 Cormano (MI) - Italy  
 Tel. +39-02.87213851  
 Fax +39-02.87213854  
 info@upmarketsrl.it  
 www.upmarketsrl.it

**LOCATION AND DATE OF THE EVENT**

The Event will take place at Fiera Milano S.p.A., from 8 to 10 March 2019.

**ART. 1- ADMISSION TO THE FAIR**

The following may take part in the Event as exhibitors:

- A)** Italian and international companies exhibiting their products or service that are included in the product ranges of the Event. In the case that the manufacturing companies do not take part in the Event, their dealers, agents or representatives may take part;
- B)** category associations, public bodies and institutions involved in the promotion, study, information and distribution in the sectors involved in the Event;
- C)** Publishing Houses of the sector;
- D)** Creatives, draftsman, graphic designer, writer and Self-Producers - also individually - that must not have on show goods with brand names, or products that are not created directly by the Creatives/ Self-Producers.

The Organizer reserved the right to cancel requests not conform to the above mentioned conditions and to remove the goods that are not considered appropriate.

**N.B.: accordance with the current legislation regarding weapons it is forbidden to exhibit weapons which do not fall in the category of replicas (objects with no cut and with a rounded tip) like swords, katanas, sabers, which are considered sports instruments, furniture items or stage use.**

**The request of participation must be sent to: Upmarkets S.r.l.**

**Via Gramsci, 57 - 20032 Cormano (MI) - Italia by and no later than 2 February 2019.**

Participants may not subject their participation in the Event to any reserve or condition included in their request of participation. **Upmarket S.r.l.** reserves the right to refuse admission to the Event for requesting companies that do not have the requirements set forth in this Article; which do not guarantee, with regards to commercial, financial and organizational aspects, minimum quality levels, which are not conform to international commercial standards; or which are clearly insolvent. Exhibitors who are already indebted to **Upmarket S.r.l.** because of outstanding payments regarding previous Events (organized by **Upmarket S.r.l.**) may not be registered at new editions of the Event unless their debt is paid up in full.

**ART. 2 - ACCEPTANCE OF THE GENERAL RULES AND REGULATIONS**

By signing this request of participation, the Exhibitor undertakes to participate in the Event using the allocated area, and to accept without reserve the General Rules and Regulations, the Technical Rules and Regulations of Fiera Milano S.p.A., as well as any additional regulations that **Upmarket S.r.l.** should, at any time, take up in the interest of the Event. It is expressly forbidden for Exhibitors to assign or otherwise allocate, even free of charge, the whole or part of the area allocated. Failing this, the goods brought into the Event and put on show illegally, shall be excluded from the Event at the risk and expense of the holder of the stand.

**ART. 3 - LIMIT OF EXHIBITION AREAS**

It is forbidden to place fitting and furnishing outside the area allocated.

**ART. 4 - REGISTRATION - REQUEST OF PARTICIPATION AND PAYMENT OF DEPOSIT**

The request of participation, by means of filling in the appropriate form, must be signed by the applicant in the case of an individual company, and by the legal representative in any other case. Requests of participation will be registered only after payment of the deposit request has been paid, proof of which is to be sent along with the request of participation. **Requests of participation received by the Organizational Secretariat after 15 January 2019 must include payment of the entire participation fee.**

Only requests of participation filled in accurately, signed and accompanied by proof of payment received by 2 February 2019 will be considered. Verbal and fax confirmation, or requests of participation without the documentation requested will not be considered valid. Acceptance of the requests of participation is subject to the payment of all outstanding amounts.

**ART. 5 - WITHDRAWAL**

The Exhibitor has the right to withdraw from this contract. This right must be carried out by and not later than 30 days from the start of the Event, and sent by registered mail to **Upmarket S.r.l.** - Via Gramsci, 57 - 20032 Cormano (MI) - Italy. The Exhibitors' right to withdraw, authorizes **Upmarket S.r.l.** to withhold, in addition to the registration fee, the amount foreseen as deposit on presentation of the request of participation in the Event, as penitential deposit. In the case of failure to exercise the right to withdraw by the deadline of 30 days from the start of the Event, the Exhibitor will be obliged to pay the full amount due, as per Art. 9 of these General Rules and Regulations.

**ART. 6 - PENALTY CLAUSE**

Should the Exhibitor fail to take part in the Event, and said renouncement is received by **Upmarket S.r.l.** after the deadline of 30 days from the beginning of the Event, said Exhibitor will have no right to the reimbursement of the amount paid on presentation of the request of participation, and will also be obliged to pay **Upmarket S.r.l.** the full amount due for participation in the Event, as per Art. 1382 c.c.. This shall not have any effect on **Upmarket S.r.l.**'s right to take legal action to obtain the reimbursement of further damages caused by said delayed waiver. In any case, **Upmarket S.r.l.** reserves the right to allocate the area previously allocated to the renouncing company to another Exhibitor.

**ART. 7 - ALLOCATION OF STANDS**

The allocation of stands is the exclusive and independent right of the Organizers. Any particular indications or requests from the Exhibitor are to be considered purely indicative, and may not, in any way,

restrict or influence the request of participation and, therefore, are to be considered as not additional or supplementary. Moreover, the Organizers will have the right to move, reduce the assigned stand, or to transfer it in another exhibition area, without the Exhibitor having any right to reimbursement of any kind. The Organizers are obliged, in any case, to inform the Exhibitor in writing (by fax or other suitable method) at least 20 days before the beginning of the Event. The Organizers also reserve the right to allocate stands that are not shown on the layout. No reimbursement or compensation may be requested for the presence of columns or other architectural, safety or fire protection structures in the area of the stand, since these are structural parts of the pavilions.

**ART. 7/A - STAND SET-UP**

Stand set-up must be strictly within the limits of the stand area. Height must not be more than the maximum height allowed by the Technical Rules and Regulations. It is forbidden to build accessible platforms of more than 0,30m.. Stand fitting and relative installations must be state-of-the-art, in compliance with safety regulations, fire prevention and without architectural obstacles. The same apply to parking areas, installations, pavilions and fittings carried out in external areas.

**Failure to deliver the declarations and documentation foreseen in the Technical Rules and Regulations regarding responsibility for stand set up and fittings, electrical systems and, in particular, fire prevention, to the organizers, will authorize the Organization Secretariat to close the stand and take the most appropriate measures to ensure safety conditions, notwithstanding the civil or legal responsibility of the Exhibitor. The Organization Secretariat reserves the right to ask to change or modify fittings and installations that do not conform to the above mentioned rules and regulations. All responsibility regarding the stability of the stands, installations and any damage caused to persons or property of the Organization and/or third parties, is to be borne exclusively by the Exhibitor.**

**The non-compliance with the rules and regulations regarding fire prevention and safety conditions will authorize the Organization Secretariat to take precautionary measures towards the Exhibitor who is not conform to fire prevention rules and regulations which could, if additional measures were to be taken regarding general safety conditions, result in the charging of the relative costs estimated at no less than EUR 60.00 per square metre, or an order to dismantle all or part of the stand and the declaration of unfit for use of the same stand. The non-compliance with the safety rules and regulations may result in being reported to the judicial authorities.**

**ART. 8 - ENTRANCES AND BADGES**

Entrance to the event is on payment of an entrance fee or with invitation.

With regards to the entrance to the event of Exhibitors, their staff, invited guests and any other eligible persons, special badges will be available. The Organizational Secretariat. will communicate how to send / withdrawal the badges. Visitors must have a ticket to enter the Event. Payment of the Registration Fee by right to n. 5 electronic invitations valid for 1 day valued at € 0.50 each.

**ART. 9 - REGISTRATION FEES**

**The participation and registration fees include:**

- use of the stand area • sign indicating the stand • general surveillance of the pavilions • cleaning of the aisles and public areas • general lighting in the pavilions • supply of up to 5 KW per stand • public toilets
- reception of visitors • guide for visitors (free entry in the Exhibitors' Catalogue) • free entrance tickets as per the size of each stand • heating/air conditioning • extinguishers • R.C.T./R.C.O. (responsibility towards third parties and hired workers) and Fire and Theft insurance • Municipal Tax on Advertising
- discharge of copyright deriving from any audio-visual installations in the stands, subject to taxation. Such coverage, however, does not include live performances (with singer and/or musical instruments) for which the exhibitor must apply directly to the SIAE offices located in the city area. Are also included the rights under Articles 72 and 73 bis L.633/1941, the performing artists and phonographic producers owning rights on recordings and, on their behalf SCF-CONSORZIO FONOGRAFICI. Instead are not included the rights to performers and phonographic producers under Articles 73 of the said law for the diffusion of sound recordings and music videos during fashion shows, DJ sets, with or without dance. Therefore, the organizers of these events should contact SCF-CONSORZIO FONOGRAFICI - Via Leone XIII, 14 - Milano, in order to fulfill obligations provided by law.

**ART. 9/A - VAT LEGISLATION**

As per the new VAT legislation, as of 1 January 2012, international companies (with the exception of private citizens), residents in the European Union and outside the European Union, are no longer subject to Italian VAT legislation for services regarding their participation in fairs (areas and connected services). Entrance tickets and restaurant services are still subject to VAT, both for Italians and other nationalities.

**ART. 10 - STAND SET-UP AND CLEARANCE**

**Each stand project prepared by the Exhibitor must be approved in advance by the Organizer Secretariat, who reserves the right to remove or modify all or part of the stand, luminous signs or recalls of all types executed without prior approval. Projects or sketches involving the organization, furniture or decoration of the stand must be sent to the Organizer Secretariat for approval by and no later than 30 days before the beginning of the event.**

After the closure of the Event, the clearing of stands and stand areas are the responsibility and expense of Exhibitors, by and no later than the date indicated in the setting up and dismantling document. Failing that, **Upmarket S.r.l.** does not accept any responsibility for goods, materials or other left there, and reserves the right to proceed to their removal and storage, at the expense, risk and danger of the Exhibitor. Items still unclaimed two months after the cleaning deadline may be sold at auction. Proceeds from the sale, net of all expenses and any rights of **Upmarket S.r.l.**, will be credited to the Exhibitor. The permanence of Exhibitors' goods in the fair area also implies the obligation to pay **Upmarket S.r.l.** an additional fee relative to the occupation of the area. It is strictly forbidden to start dismantling and clearing operations of the stands before the closure of the Event.

**ART. 11 - EXHIBITORS' CATALOGUE**

The Organizer Secretariat, without any responsibility, will publish the Exhibitors' Catalogue which will be handed out during the Event. Said publication will contain indications regarding participations sent by and no later than 30 days before the Event and will use the information from the requests of participation. These operations are free of charge. On payment of a fee, Exhibitors may add - on authorization from the Organizers' Secretariat with regards to the breakdown of products - other technical and commercial indications, prior special arrangements to be determined.

**ART. 12 - TERMS OF PAYMENT**

The payment of the participation fee (less the amount paid as deposit) and that for any special services requested by the Exhibitor, must be carried out 7 days from receipt of invoice and, in any case, before



accessing the Fair Area. Additional services requested by the Exhibitor during the Event must be paid in full before the supply of said services.

**ART. 13 - STAND SURVEILLANCE**

Exhibitors are required to guard and control their stand during the opening hours of the Event, as well as the goods and materials brought into the stand during set-up and dismantling of the Event and for the foreseen opening hours. **Organizer has no responsibility in the case of theft of goods left unsupervised in the stands during set-up and dismantling at Fiera Milano.**

**ART. 14 - CLEANING OF THE STANDS**

Cleaning of the stands is not included in participation fee.

**ART. 15 - PHOTOGRAPHS AND SKETCHES**

The Organizer Secretariat can take photos of the external partition walls and area of any and each stand, and use this material without any claims.

**ART. 16 - AUDIO TRANSMISSIONS AND FILMS - SIAE**

Every kind of audio advertising is strictly forbidden. The Organizer Secretariat reserves the right to authorize – at its discretion – and as per the Technical Rules and Regulations, film showings. The Organizer Secretariat may use loudspeakers only for official announcements of general interest or in emergency situations. In the case of the distribution of music, video or other types of multi-media communication, containing copyright protected work as per Law 22.4.1941 n.633, the Exhibitor must fulfill in advance the copyright obligations, along with the charges related to the authentication of said material, as per Art. 181 bis of the same Law. The unauthorized use of intellectual property, as well as the lack of the SIAE stamp on said material will be prosecuted, in accordance with Art. 171 and consequent Law 633/41 and are responsibility of the Exhibitor.

**ART. 17 - ADVERTISING**

Exhibitors are allowed to distribute illustrative material regarding the products on show only at their stands. Moreover, Exhibitors may hang posters only at their stands. Each and any other form of advertising outside of stands is strictly forbidden, including in aisles, roads, entrances and adjacent exhibition areas. Advertising may, excluding that inside stands, carried out by Exhibitors as allowed by Fiera Milano who, in agreement with Upmarket S.r.l., reserves the exclusive right of management of the same. Subject to the rules of participation, the exhibitor is required to pay to the municipality of Rho the tax provided for that considered taxable as per D.P.R. 26.10.1972 n. 639.

Fiera Milano will provide for the payment to the municipality of Rho.

**ART. 18 - INSURANCE**

Fiera Milano requires that goods, machinery, construction materials and equipment brought or used by exhibitors in the exhibition center are covered by insurance of "all risks" type, with a waiver of compensation insurers against third parts, including Milan Fair, the organizer and third parts involved in organizing the event.

This insurance cover, the cost of which is included in the participation fee, is made available to the organizer for a sum of €10,000.00 in full value and limit of €5,000.00 for first loss risk theft and robbery. In the participation fee, the organizer also provides insurance coverage of third party liability with a ceiling of €2,500,000.00 for each exhibitor.

In relation to all risks insurance policy it is given the opportunity to exhibitors to increase the budgeted amount by completing and signing the form to require the organizing secretariat.

Is expected in the insurance cover a deductible of € 750.00 for any damage except in cases of theft that will apply an excess of 10 % per claim, with a minimum of € 500.00.

**ART. 19 - DAMAGES TO THE STANDS**

The stands must be handed back in the same conditions as they were when received. Costs of any repairs will be charged to the Exhibitors, who are also responsible for the compliance to the special rules and regulations regarding the use of the structures and of technical systems.

**ART. 20 - PRICE INCREASES**

Stand fees and those for special installations are set based on costs known as of 10 June 2017. In the case of general price increases, those regarding labour, electricity, etc., Upmarket S.r.l. reserves the right to revise fees and charges.

**ART. 21 - AMENDMENTS TO THE RULES AND REGULATIONS**

Upmarket S.r.l. reserves the right to fix – even in derogation of the present General Rules and Regulations - rules and regulations deemed necessary to better manage the event and relative services. Said rules and regulations have the same value as the present Rules and Regulations and, therefore, the same binding nature. In the case of failure to fulfill the requirements of these Rules and Regulations, Upmarket S.r.l. also reserves the right to close the stands. In this case, the Exhibitor is not entitled to reimbursement for any reason.

**ART. 22 - MAJOR FORCE**

In the case of major force, in any case, due to events beyond the control of Upmarket S.r.l., the dates scheduled for the Event may be change, or the same Event cancelled, without Upmarket S.r.l. incurring in any kind of liability. In this latter case, after fulfilling its commitments to third parts and covering all organizing costs, the Organizers' Secretariat will allocate to Exhibitors, in proportion to the amounts owned by each Exhibitor regarding the square metres booked, residual costs, all within the limits of the deposit paid by each Exhibitor. Eventual residual amounts will be allocated proportionally among participating Exhibitors. Costs of special plants and installations ordered by Exhibitors must be paid completely. Upmarket S.r.l. cannot be sued for damages in any way.

**ART. 23 - JOB SAFETY**

Exhibitors are required to strictly observe the entire legal system in force, with regards to the protection of health and physical integrity of workers, as well as that of labour, welfare and social legislation, for the entire period of the Event, including stand set-up and dismantling periods and any other connected operations. Moreover, the Exhibitor agrees to observe and enforce all the Technical Rules and Regulations, integral part of these Rules and Regulations, also by the companies working on his behalf, during stand set-up and dismantling periods and any other connected operations. The Technical Rules and Regulations, available at [www.fieramilano.it](http://www.fieramilano.it) Calendar Cartoomics 2018, also contains precautionary rules relating to the safety of Events (fire prevention, electrical systems, environmental protection, etc.),

with the exclusion of specific safety regulations concerning the activities carried out by the Exhibitor or contracted by these to specialized companies (stand set-up and dismantling and connected operations) with the Exhibitor being responsible for the verification and compliance of the same. Behaviour not conform to the above safety standards, in particular when they can affect the overall safety of the pavilions and third parts present, may be subject to intervention by the Organizer and/or Fiera Milano and involve, with communication to Upmarket S.r.l., the immediate disconnection of utilities supplied to the stand, or the immediate closure of the stand. Any other consequence arising from the infringement of the abovementioned provisions is the sole responsibility of the Exhibitor and of the companies entrusted by the Exhibitor. The Exhibitor is responsible for compliance with current rules and regulations regarding all activities carried out on his stand in terms of fittings, facilities, installations, exhibits, etc. Each Exhibitor must appoint a Person in Charge of the stand, who is responsible (in the interest of safety) for all those involved in activities carried out on behalf of the Exhibitor, for the entire period of the Event. The Exhibitor may, at his discretion, and under his complete responsibility, nominate a different person as Person in Charge of the stand for each above mentioned phases (stand set-up, Event, dismantling). The name of the Person in Charge, along with telephone numbers must be indicated on the request of participation. Lacking the communication of the name of Person in Charge of the stand, this function will be carried out by the legal representative of the exhibiting company. Any changes or integrations must be communicated to Fiera Milano and to Upmarket S.r.l. prior to the beginning of stand set-up operations **Access to the stand by companies working for Fiera Milano with regards to the supply of services will take place only in the presence of the Person in Charge of the stand, and only after his authorization. This obligation does not apply to Fair surveillance personnel.**

**ART. 24 - TECHNICAL PROVISIONS**

Additional technical and general rules and regulations will be communicated by means of the Technical Rules and Regulations; which will also be an integral part of the present General Rules and Regulations

**ART. 25 - COMPETENT COURT**

Any dispute arising from the interpretation, performance, validity and termination of this contract will be the exclusive jurisdiction of the Court of Milano. The applicable Law is that of Italy. Please note that the official text of these General Rules and Regulations is the Italian version

**MANDATORY**

**THE EXHIBITOR:** \_\_\_\_\_  
 (Full name)

Declares to have read, is informed about and accepts all articles of the General Rules and Regulations of the Event listed in these pages, as well as the rules and rates of participation in the Event, and, subsequently, all those issued for the organization and functioning of the Event.

In particular, the Participant declares to accept and approve the conditions of the following Articles of the General Conditions of Participation in the Event:

- 1. Admission to the Fair; 2. Acceptance of the General Rules and Regulations; 3. Limit of exhibition areas; 4. Registration - request of participation and payment of deposit; 5. Withdrawal; 6. Penalty clause; 7. Allocation of stands; 7/A. Stand set-up; 8. Entrances and badges; 9. Registration fees; 9/A. VAT legislation; 10. Stand set-up and clearance; 11. Exhibitors' Catalogue; 12. Terms of payment; 13. Stand surveillance; 14. Cleaning of stands; 15. Photographs and sketches; 16. Audio transmissions and films - SIAE; 17. Advertising; 18. Insurance; 19. Damages to the stands; 20. Price increases; 21. Amendments to the rules and regulations; 22. Major force; 23. Job Safety; 24. Technical provisions; 25. Competent Court; 26. Privacy and consent decree 196/03

DATE

CLEAR SIGNATURE AND COMPANY STAMP

### COMPANY NAME

\_\_\_\_\_

#### ART. 26 - PROCESSING OF THE EXHIBITOR'S PERSONAL DATA

1. The exhibitor declares that they have been informed that the provisions set forth in Italian Legislative Decree no. 196/2003 as amended, containing the Personal Data Protection Act (hereinafter the "Data Protection Act") concern the processing of the personal data of natural persons ("Personal Data") and that they are not applicable to legal entities (companies), organisations and associations and of the information ("Information") referring to these parties (for which only the regulations regarding electronic communication services remain unchanged).
2. The Personal Data of the Exhibitor, where the same works as a sole proprietorship, a small business or a professional, and those of the representatives, members, employees and workers of the same indicated in the Application for admission or also issued subsequently, as well as those acquired from third parties (e.g.: partners, commercial information companies, etc.) or during the Event (also including, for example, any photos or video recordings made at the stands: see Article 20) are collected and processed by Upmarket S.r.L. (hereinafter, the "Data Controller") pursuant to the terms described in the paragraphs below.
3. The Personal Data are required for the performance of the duties and services concerning the Exhibitor's participation in the Event, organised by the Data Controller, and for the provision of the relative services and for the fulfilment of the related administrative, accounting and tax-related requirements, using the procedures and within the limits indicated in the Application and in these Regulations. Without the above-mentioned Personal Data, it would not be possible to admit the Exhibitor to the Event and to provide the related services.
4. For these purposes, the Personal Data are used, engaging procedures that are coherent with the purposes indicated above, and also with the aid of electronic tools, by structures and staff appointed to do so by the Data Controller and by the other parties (suppliers or technicians) to whom the Data are communicated exclusively for activities or services relative to the performance of the Event. The updated list of these parties can be obtained from the Data Controller (at the contact details indicated in the exhibition Regulations and in the Application for admission).
5. The Personal Data (also in the form of images) regarding the Exhibitor's economic activities (for businesses or professionals) can also be processed by the Data Controller and by the companies of the group Upmarket S.r.L., these too acting as independent Data Controllers: (a) for the analysis of the information relative to the Exhibitor's business, their participation in our exhibitions and the services requested for the purposes of identifying, also with the aid of electronic processing, their preferences and the services and products in which they may be interested, and also for obtaining information regarding the quality of the services, for the performance of market research and statistical surveys; (b) for communications sent by post to the Exhibitor and telephone calls in which the same engages with an operator for promotional, advertising or sales-related purposes; (c) they can also be communicated for these purposes to companies that work with the Data Controller, to companies of the relative group and to other exhibitors, suppliers and economic operators, in the European Union and abroad, as well as disseminated via the publication, including the digital publication, of the Exhibition catalogues.
6. The email and postal addresses provided by the Exhibitor for the purposes of their participation in the Event and for the use of the relative services can be used by the Data Controller to send the Event newsletter and relative communications regarding similar events and services. The Exhibitor can object, at any time (immediately or also subsequently), to the sending of these communications, by forwarding from their email account a message stating said objection to the email address [privacy.espositori@upmarketsrl.it](mailto:privacy.espositori@upmarketsrl.it) or by sending a communication by post to the Data Controller, to the addresses indicated in the Application and in the Regulations.
7. Subject to the Exhibitor's authorisation (to be issued by ticking the appropriate boxes), the Personal Data and the Information (e.g.: email addresses) also referring to companies, organisations or associations, can also be processed by the Data Controller for the following purposes: a) the sending, also via automated systems, of telephone calls, faxes, e-mails, text messages, mms, advertising or direct marketing materials, or the performance of market research or commercial communication activities in relation to the exhibition events of the Exhibitor's interest and the services and products of the above-mentioned Data Controller, of other companies of the group Upmarket S.r.L. and of third parties (organisers, exhibitors, operators involved in the exhibition events and also operating in other sectors); b) the communication and/or transfer of the Personal Data and Information to other companies of the group Upmarket S.r.L. and other parties (organisers, exhibitors, economic operators involved in the exhibition events in which the Exhibitor participates or also operating on other sectors as market research institutes, sponsors and suppliers of Upmarket S.r.L.) for their own autonomous processing, performed for the purposes of sending promotional or direct marketing material, performing market research or sending commercial communications regarding their products and services using the above-indicated automated procedures.
8. For the purposes indicated above in paragraph 2, the issuance of the Personal Data is in any case optional and has no effect on the participation of the Exhibitor in the event and on their use of the relative services, and the Data will, in any case, be managed using computerised procedures (with the data processed in line with the relative criteria, for example, regarding business, working, professional or other types of activities, geographical areas, type of events/services used, etc.). It can come to the knowledge of staff appointed for these purposes, and of the appointees of trusted companies that perform, on the Data Controller's behalf, certain technical and organisational operations that are strictly necessary for the performance of the above-mentioned activities (such as, for example, specialised companies for activities of commercial information and promotion, market research and surveys on the quality of the services and on customer satisfaction).
9. The natural person in question can, at any time, contact the data Supervisor to obtain a response to their requests, by contacting the registered office of the Data Controller, using the contact details indicated in the Application and/or in the Regulations. They can do so to request access to their Personal Data if required, to obtain information regarding their processing or to correct (if incorrect) or cancel the same (where processed unlawfully), as well as to object to their processing for a certain purpose for legitimate reasons, or to fully or even partially object to their use for the sending of commercial communications, with specific reference to the use of automated means (Article 7 of the Data Protection Act). The list of Data Supervisors can additionally be requested from the Data Controller (and it can also be consulted on the website [www.upmarketsrl.it](http://www.upmarketsrl.it), privacy link), as can the list of the other parties indicated above.
10. The information in this Article is provided by the Data Controller pursuant to Article 13 of the Data Protection Act and the Exhibitor undertakes to communicate it to the natural persons (its representatives, members, employees and workers) whose Personal Data have been provided for the purposes of their participation in the Event and for the provision of the relative services, and also to guarantee that the Personal Data are lawfully used by the data Controller for these purposes and to indemnify/and or compensate the Data Controller for all costs and damages that may derive from the Exhibitor's breach of the duties to the Data Controller undertaken pursuant to this Article.

#### EXHIBITOR'S AUTHORISATION OF THEIR PERSONAL DATA PROCESSING

In relation to the note on the Processing of the Personal Data specified in Article 26 of the Regulations, the Exhibitor declares that they authorise Upmarket S.r.L.. In its capacity as Data Controller, to process their Personal Data and the Information that concerns them, for the purposes of:

a) sending advertising and direct sales material, performing market research or commercial communication activities using automated systems issuing calls, faxes, e-mails, text messages, mms, regarding the exhibition events of their interest and the services and products of the abovementioned Data Controller, of other companies of the group Upmarket S.r.L. and of third parties (organisers, exhibitors, economic operators involved in the exhibition events in which the Exhibitor is participating and those also operating in other sectors):

Yes, I give my consent       No, I do not give my consent

b) communicating and/or transferring the Personal Data and Information to other companies of the group Upmarket S.r.L. (indicated in the note) and other parties, for their own autonomous processing, for the purposes of sending advertising and direct sales material, for the performance of market research or commercial communications regarding their products and services using the automated procedures indicated above:

Yes, I give my consent       No, I do not give my consent

DATE .....

(STAMP AND SIGNATURE OF THE LEGAL REPRESENTATIVE)